

Our Lady of Hope Church  
Planning & Finance Workshop  
Monday, February 26, 2007

# Objectives for the Evening

- We shall hear reports from staff on activities this year, and shall outline the Pastoral Council's key goals for the Parish, 7:30 – 8:00
- We shall explain & update you on our Parish's financial condition, 8:00 – 8:30
- We invite Q & A & feedback 8:30 – 9:00

# **MISSION STATEMENT**

**The people of Our Lady of Hope Parish are called to be a welcoming community of faith, hope, and charity - committed to Jesus Christ and to His gospel.**

**With the help of the Holy Spirit, we desire to grow in our love for others as Jesus loves us.**

Through the prayerful intercession of Mary, or patroness, we seek to live in unity and hope as we strive to assist those in need through our good works, sacrifices, and stewardship.

By celebrating the Mass and sacraments, by providing various opportunities for Catholic religious education and adult faith formation, by calling forth more of our members to ministries and service, we seek to help one another grow closer to the Lord in this life as we journey together toward the complete happiness that awaits us in heaven.

# Reports from Staff

- Elisa St. Clair, Pastoral Associate – also reporting for Nancy Salah, Director of Religious Education
- Peter Shippen (for Valerie) Youth Ministry

# Religious Education & Pastoral Outreach

- CCD enrollment approximately 500 students in each of past 4 years, Pre, K, and Grades 1-11; approx. 75 catechists
- Last year we trained our catechists in the Archdiocesan Catechetical Methods class
- Programs in protecting children: “Talking About Touching”, last year – grades K, 1, 3-5; this year grades 1-3; also “Keeping Children Safe” – grades 4-6; next year will add grades 7-8 once Archdiocesan materials have been prepared

## Religious Education & Pastoral Outreach

- Our parish is welcoming and joining with 50 families as they prepare their children to receive first Eucharist this May
- New 7-week program this winter to help married couples increase their skills in enhancing their marriage; we hope to continue this program in the future
- Alpha program will be offered again this winter, to help individuals begin to, or deepen, their faith in Jesus
- Sponsorship of NH retreats for JHS students -- weekend Snow CAMPS and HS students --- week-long CAMPS; fun & faith-filled experience

# Religious Education & Pastoral Outreach

- Middle School: Outreach projects included Shoebox Giving; Thanksgiving & Christmas outreach
- Addition of Youth Group involvement this year in Outreach activity
- High School: Outreach Projects included Ipswich Caring & individual service projects
- Confirmation Retreat, Appreciation Dinner, Respect for Life Program
- Attendance up/Mass attendance up
- Hope for improvement (& increased parent participation)

# Religious Education & Pastoral Outreach

- Communion Ministry to Homebound
- RCIA
- Little Rock Bible Study
- Recruiting & Training new Eucharistic Ministers & Lectors

## Youth Ministry

### Embracing The Cross (ETC) Youth Group – Major Activities & Goals:

#### **Spring/Summer '06:**

- Steubenville East 15 slots filled
- CAMPS
- McDowell Mission (9 days; 24 teens, 10 adults)
- Soulfest (5 days of Christian music; 24 slots)
- Kickoff cookout in August (about 50 kids)

# Youth Ministry

## ETC – Fall '06:

- Formed Peer Leadership Team – weekly meeting of 5 adults, 9 teens in grades 10-12 participating; plans youthgroup meetings & events; Teen Encounter as a requirement
- LIFT – monthly event ([liftedhigher.org](http://liftedhigher.org))
- Peer lectors at 6 p.m. liturgy
- Mountain hike retreat in Maine (15 teens)
- Jars of Clay concerts (fall-10 & winter-14 kids)

# Youth Ministry

## ETC Winter 06/07:

- Ski retreat in Maine (22 teens)
- Junior High games night (monthly), run by high school youth leaders
- Snowcamps cookie parties given in Salem, Georgetow, Rowley & Ipswich
- Movie nights (average 24 teens participating)

## Youth Ministry Upcoming Events:

- Outreach to other youthgroups for events: Saugus bowling night; Hamilton-Wenham 30-hour famine
- Thirty-hour famine – fasting & service as a group
- Fundraisers for youthgroup & mission trip
- LIFT on-going events
- Our enrollment: 100+ teens on e-mail list; typical meeting or event attendance ranges from 8-25 depending on school, work, sports, community obligations

## Youth Ministry: Goals for 2008

- Institute Youth Alpha program, inviting Georgetown, Rowley, Essex, Manchester youth
- Invite & Involve teens in parish community activities especially around the liturgy & feast days
- Increase service events at local level
- Increase outreach to junior high: involve them in more youthgroup events
- New opportunities to deepen faith: Bible Study and continued faith formation
- Improve teamwork with Religious Education for joint catechesis through relational ministry & scheduling of events

# Pastoral Council's Vision 2010

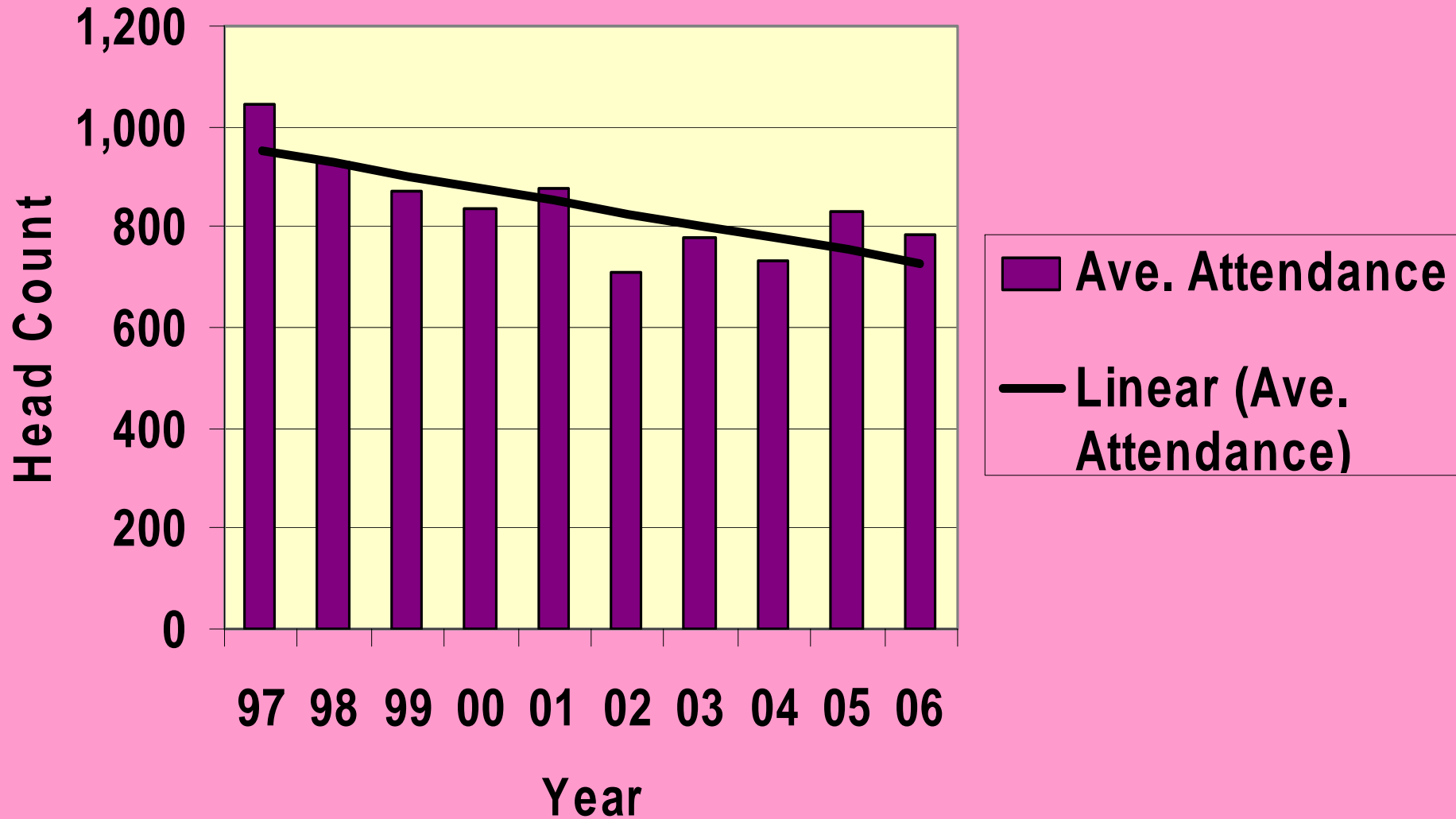
There are three principal issues in which we shall focus our efforts in the next four years. We shall hear comments from a designated member of the Pastoral Council on each of these areas:

- Membership
- Charitable Works
- The Property and Building

# Vision 2010: Membership

- Overall theme: development of a stronger sense of belonging & ownership for all members of our parish community
- Activity in the parish has risen dramatically in the past five years: outreach, adult formation, youth group, music ministry, 6 p.m. Mass; Retreats and lecture series offered during Advent and Lenten seasons
- Evidence of progress toward our goal of becoming a flourishing parish

## Average Saturday Vigil Mass & Sunday Mass Attendance



# Vision 2010: Membership (continued)

- Currently we have 1332 families listed in our Parish registry; our database is being updated, hopefully to be completed by June 2007
- Our weekend attendance at Mass averages 786, about 24% of our registered parishioners. Ideally, if 25% of regular attendees also volunteered on a regular basis, we'd have about 200 serving in various ministries
- Currently we have about 150 lay ministers serving as CCD teachers, Eucharistic ministers, lectors, ushers, altar servers, & in music ministry

# Vision 2010: Membership (continued)

- Others volunteer in various capacities: hospitality committee, planning committees, Pastoral & Finance Councils, St. Vincent de Paul Society, Catholic Women's Guild, Youth Ministry, and as our reps for various Archdiocesan initiatives such as the Catholic Men's and Women's Conferences
- The number of volunteers who have committed themselves to parish service on a weekly or monthly basis has risen slightly in the past two years; we depend on you, and we thank you!

# Vision 2010: Membership (continued)

- We'd like to see a 200-person increase in average weekly Mass attendance, and grow our core group of volunteers by 50 members, both realized by 2010
- Represents 25% increase over current attendance, or about 6% of our total membership
- Process has already begun in many ways

# Vision 2010: Membership (continued)

- Reaching out, personally, to people, promoting events like the Men's & Women's Conference and the Lenten Retreat held last spring, by word of mouth and personal invitation
- Including parishioners in planning and formatting our parish retreat to allow time to share & connect as neighbors and as Christian brothers and sisters

# Vision 2010: Membership (continued)

- Parishioners who have participated in the Retreat and similar adult formation offerings such as Alpha and Little Rock Bible Study have strengthened our parish through their witness and support for one another; our parish has grown deeper in its faith and stronger in our commitment to our Catholic identity from these shared experiences

# Vision 2010: Membership (continued)

- The addition of the 6 p.m. Mass brings together a diverse group who are able to share fellowship following each Mass.
- The contemporary Christian music, the use of our marble altar wall on which to project meditations and music lyrics, and the structure of the Mass has created a special experience appreciated and admired by many.

# Vision 2010: Membership (continued)

- Our Mission Statement compels us: **call forth more of our members to ministry and service and seek to help one another to grow closer to the Lord**
- As we seek to grow our parish, we honor the work by our core volunteers, striving to make Our Lady of Hope a **welcoming community of faith, hope and charity – committed to Jesus Christ and to His gospel.**

# Vision 2010 :Charitable Works

- Tithing – We began this effort after much prayer and discernment, commencing in January 2007. We are offering up 5% of our weekly offertory, each week, to a charitable organization selected by a steering committee of parishioners led by Dave LeBel
- We hope you have noted our reports in the church weekly bulletin on where the funds have been sent. Examples include: Henry's Home, Lazarus House in Lawrence, Ipswich Food Bank

# Vision 2010: Charitable Works (continued)

- Our mission statement emphasizes “assist[ing] those in need through our good works, sacrifice, and stewardship.”
- This is an on-going commitment which will apply to all weekly offertories retained by the Parish in the balance of this year and in all subsequent years

# Vision 2010: Property & Building

- Our facilities were constructed in 1965, and at the time they met the needs of St. Joseph Parish, one of three parishes in Ipswich, and they were in compliance with all applicable codes
- Some four decades later, we are now one parish, in a town that has increased in total population by more than 60%, and we have a significantly increased enrollment in religious education

## Vision 2010: Property & Building (continued)

- Inadequate classroom space for religious education
- Lack of handicapped accessibility to the Lower Hall, Lower Rectory, choir loft, upper floor of Rectory and most lavatories
- Lack of handicapped accessibility compliance at the front entrance to the Church, despite recent improvements

## Vision 2010: Property & Building (continued)

- Need for repairs, e.g., insulation and window replacement, asbestos abatement in floor tiling, boiler replacement
- Upgrading of the organ and space for music ministry

# Vision 2010: Property & Building (continued)

- These deficiencies all point to the need for a comprehensive plan for use of the property and building
- Two-phased feasibility study is underway:
- *Phase One*: can we add another floor to the existing Rectory and move the residential quarters thereto; renovate existing floor space creating more classroom & meeting areas, address handicap access, & improve energy efficiency? Is this a cost-effective choice?

# Vision 2010: Property & Building (continued)

- *Phase Two:* If adding another floor onto the existing Rectory is not feasible, should we consider constructing a new building across Pineswamp Road in the area of the community gardens – a “Priest’s Home/Chapel” with off-street parking; and converting the Rectory into a “Parish Center”?
- We need to do these feasibility studies and then contemplate a capital campaign
- Meanwhile we need to address, sensibly, some immediate maintenance issues, e.g., painting & gutter repairs

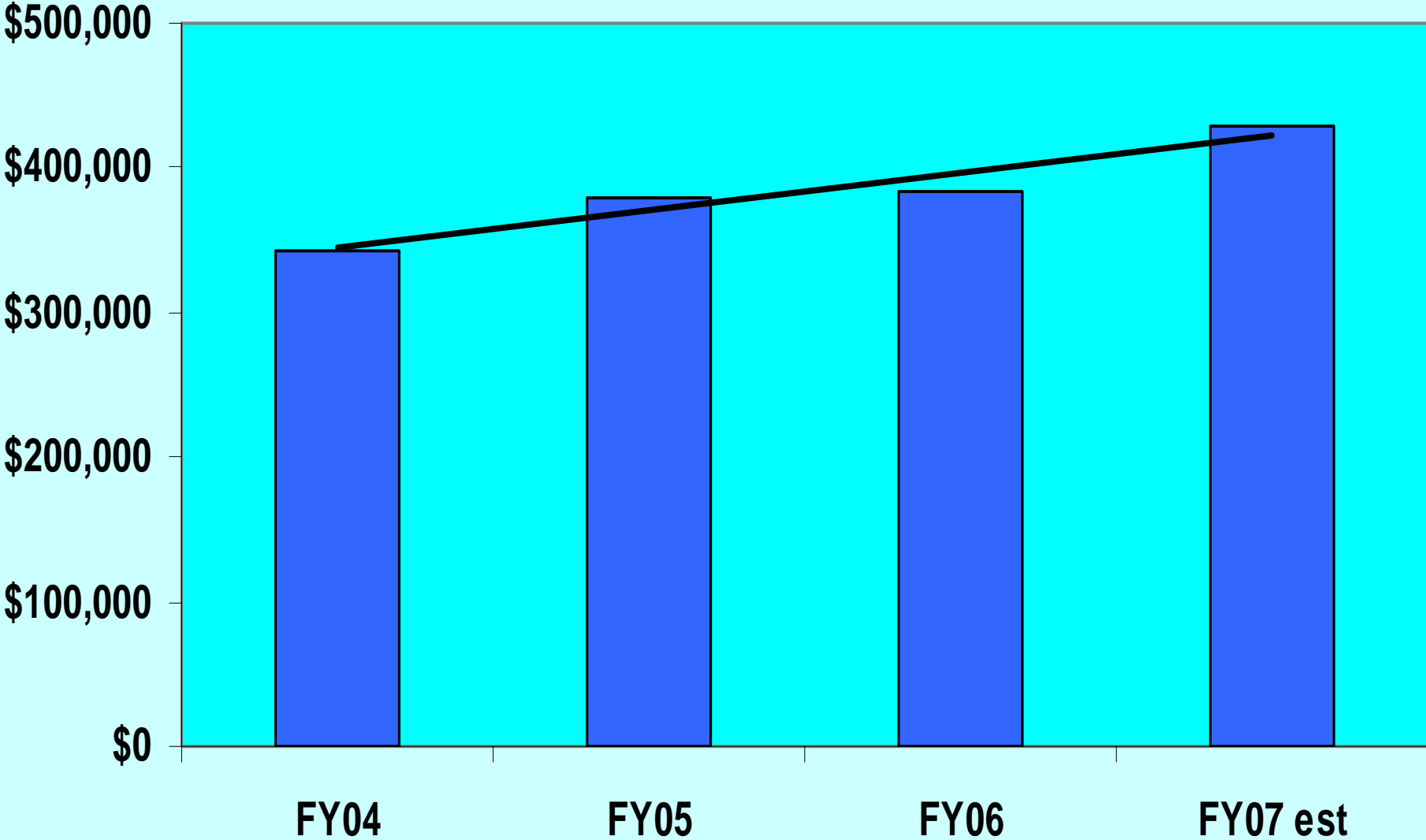
# Our Challenge

- Our Vision is preliminary, as we have yet to prepare a Pastoral Plan to carry it to fruition. It has been an effort just to achieve consensus on these three areas – property, charitable works, and membership
- We encourage your input in program development
- One of the keys to successful implementation of our Vision entails getting our parishioners involved – more engaged both spiritually and financially in parish life
- We'll now transition to a snapshot of our finances

# Financial Highlights

- Generally speaking, revenues from members' contributions have been increasing, despite a continuing decline in the number of people who are contributing
- Although our condition is improving, it is not altogether "healthy": to help meet operating costs, we've had to use some of the capital account in recent years

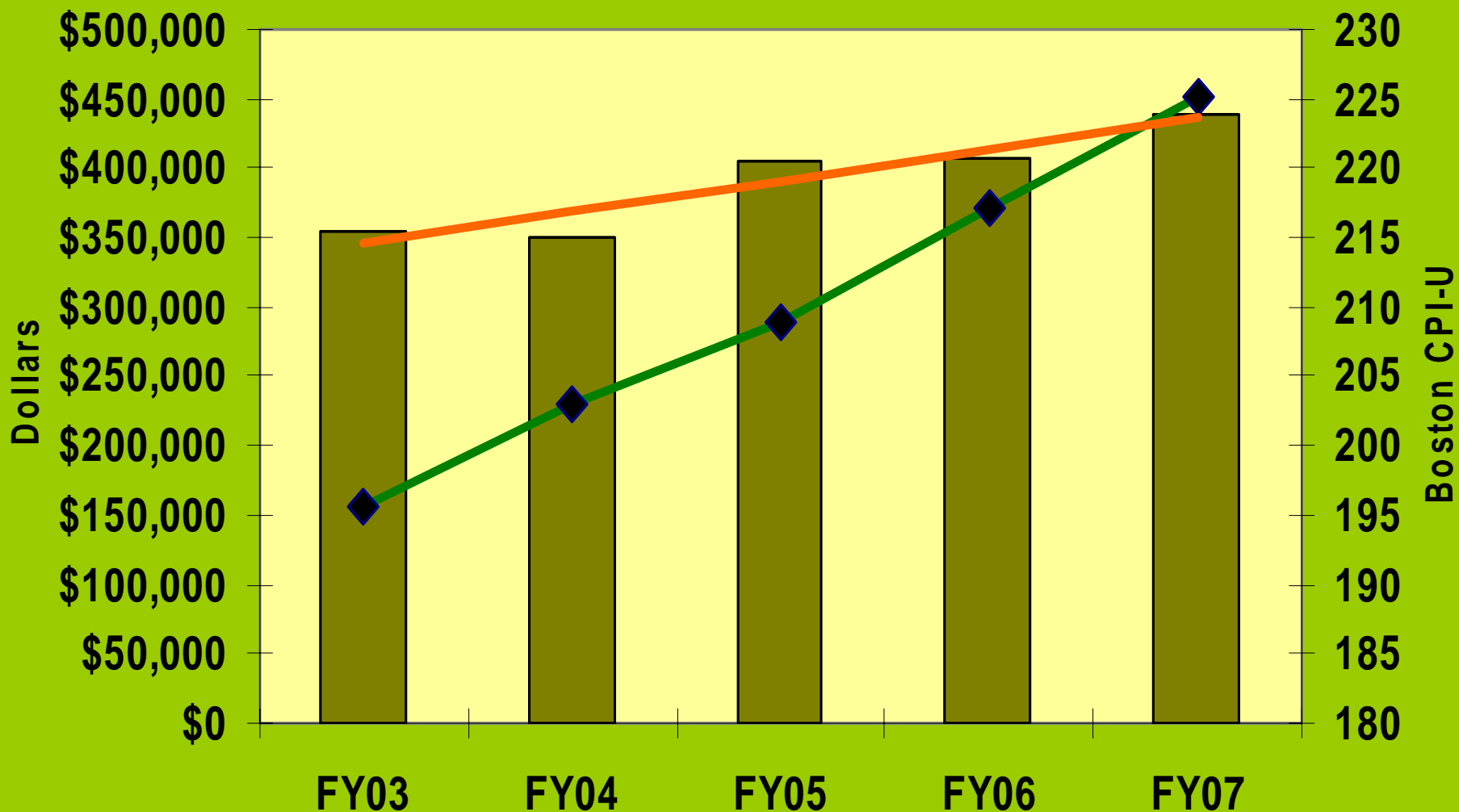
# Total Operating Revenues FY04 - FY07



## Operating Budget Deficits, FY04 – FY06

	<u>FY04</u>	<u>FY05</u>	<u>FY06</u>
O & M Deficit	\$6,471	\$27,327	\$37,424
Capital Transfer	0	38,000	15,000
Total O & M Deficit	\$6,471	\$65,327	\$52,424

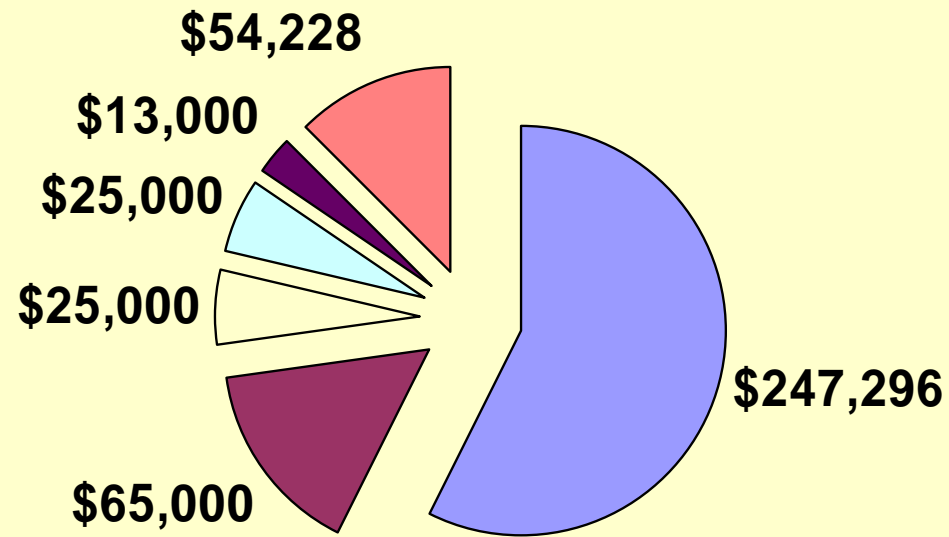
# Parish O&M Costs & CPI, FY04 - FY07



Legend:  Parish O&M Costs  CPI Trend Line  Linear (Parish O&M Costs)

<b><u>Capital Account Activity</u></b>	<b><u>FY04</u></b>	<b><u>FY05</u></b>	<b><u>FY06</u></b>
<b>Balance July 1st</b>	<b>\$830,419</b>	<b>\$722,140</b>	<b>\$705,996</b>
<b>Interest/Other</b>	<b>41,227</b>	<b>31,256</b>	<b>30,588</b>
<b>Less Capital Rprs</b>	<b>(149,506)</b>	<b>(9,400)</b>	<b>0</b>
<b>Less O&amp;M drawdowns</b>	<b><u>0</u></b>	<b><u>(38,000)</u></b>	<b><u>(15,000)</u></b>
<b>Balance June 30th</b>	<b>\$722,140</b>	<b>\$705,996</b>	<b>\$721,584</b>

# FY 07 Revenue Budget



■ Offertory

■ Grand Annual

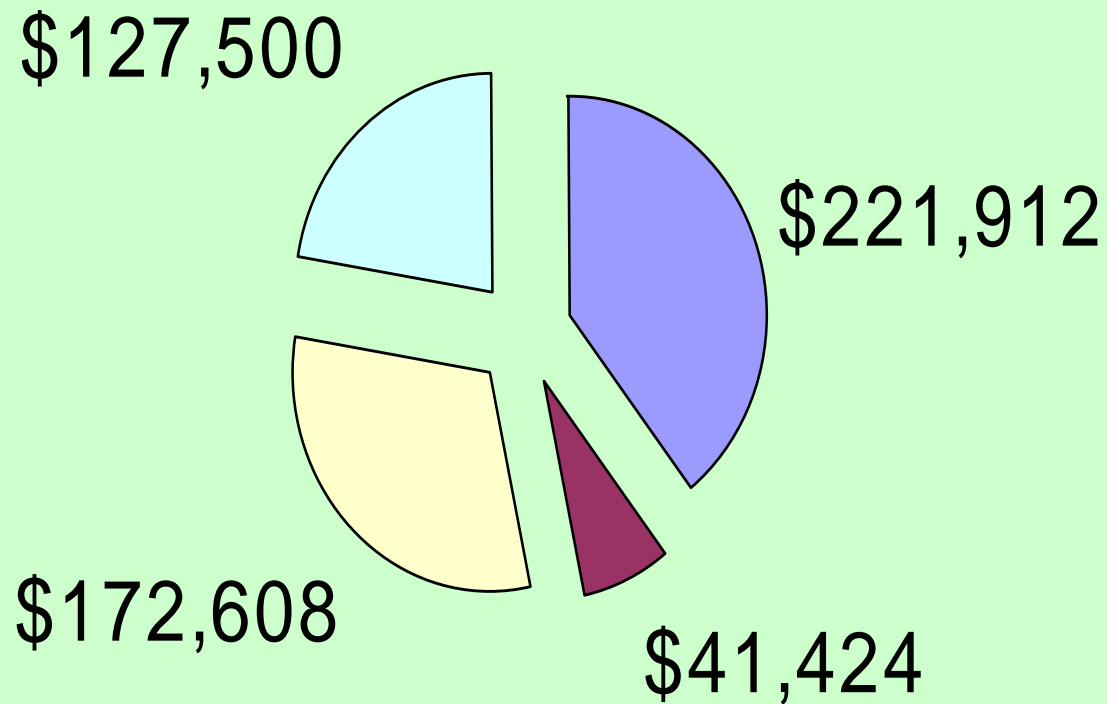
■ Rel. Educ.

■ Fuel Coll.

■ Bazaar

■ Other Inc.

# FY 07 Expenditure Budget

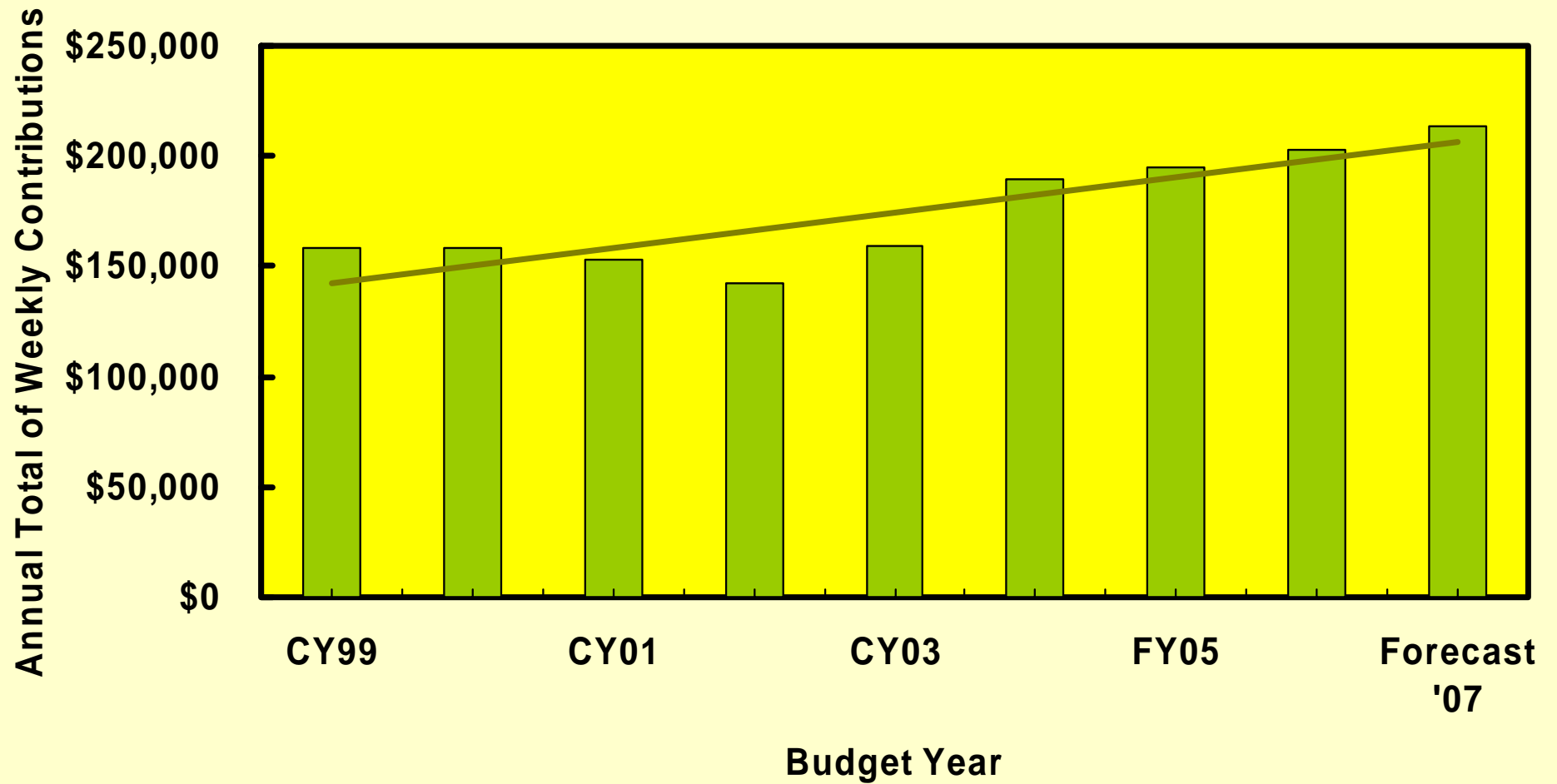


■ Wages ■ Fringe Benefits ■ Expenses ■ Capital

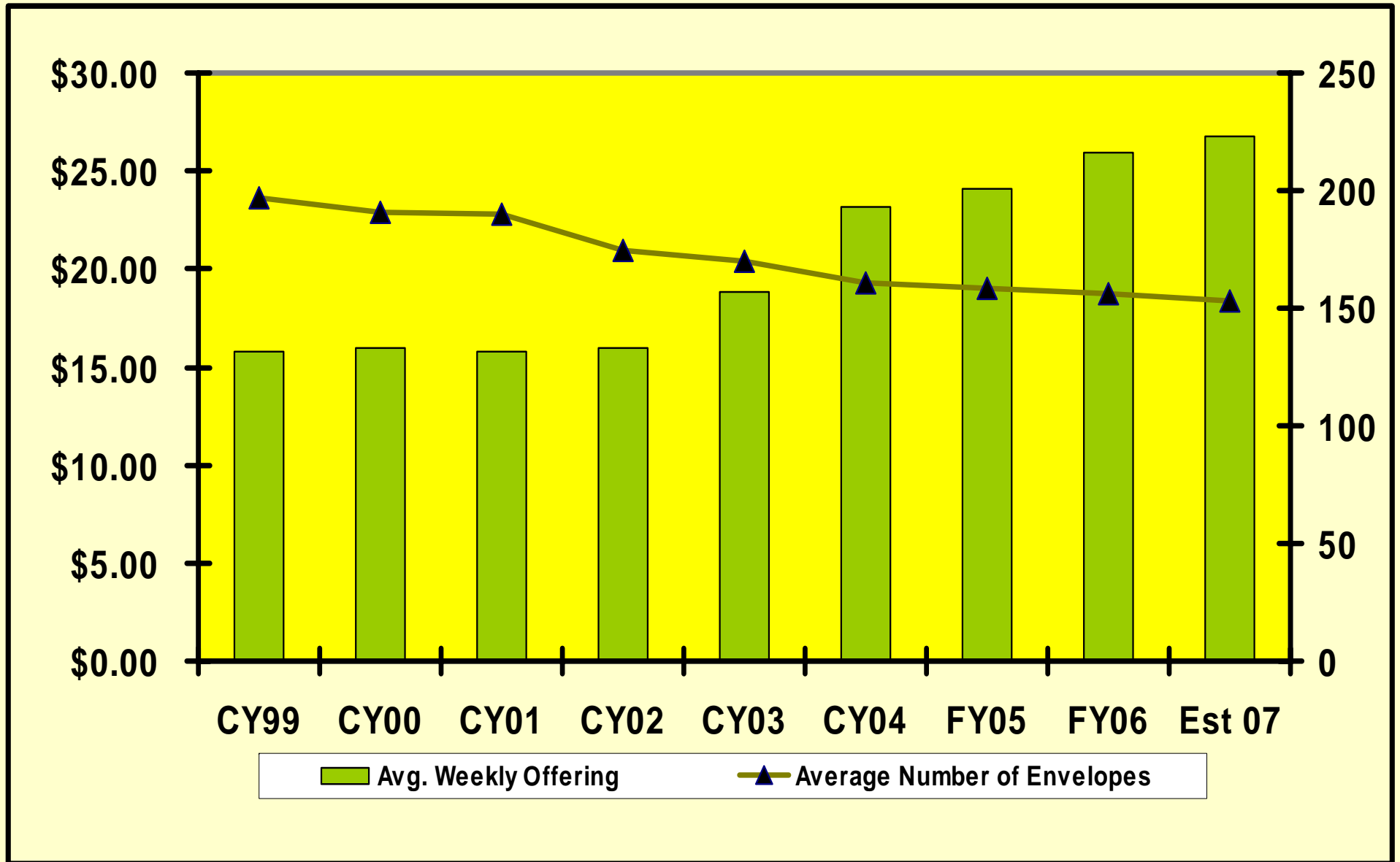
# How Are We Doing?

- We've made progress: revenues are increasing, but challenges remain
- As mentioned earlier by Anne Page, some 24% of our parishioners are coming to church; about 28% of members are contributing to special collections (371 of 1332 families)
- 485 families receive weekly collection envelopes, and of those, weekly collections are received from an average of 156 families (or about 12% of our member families)
- Next series of slides detail our primary revenue sources

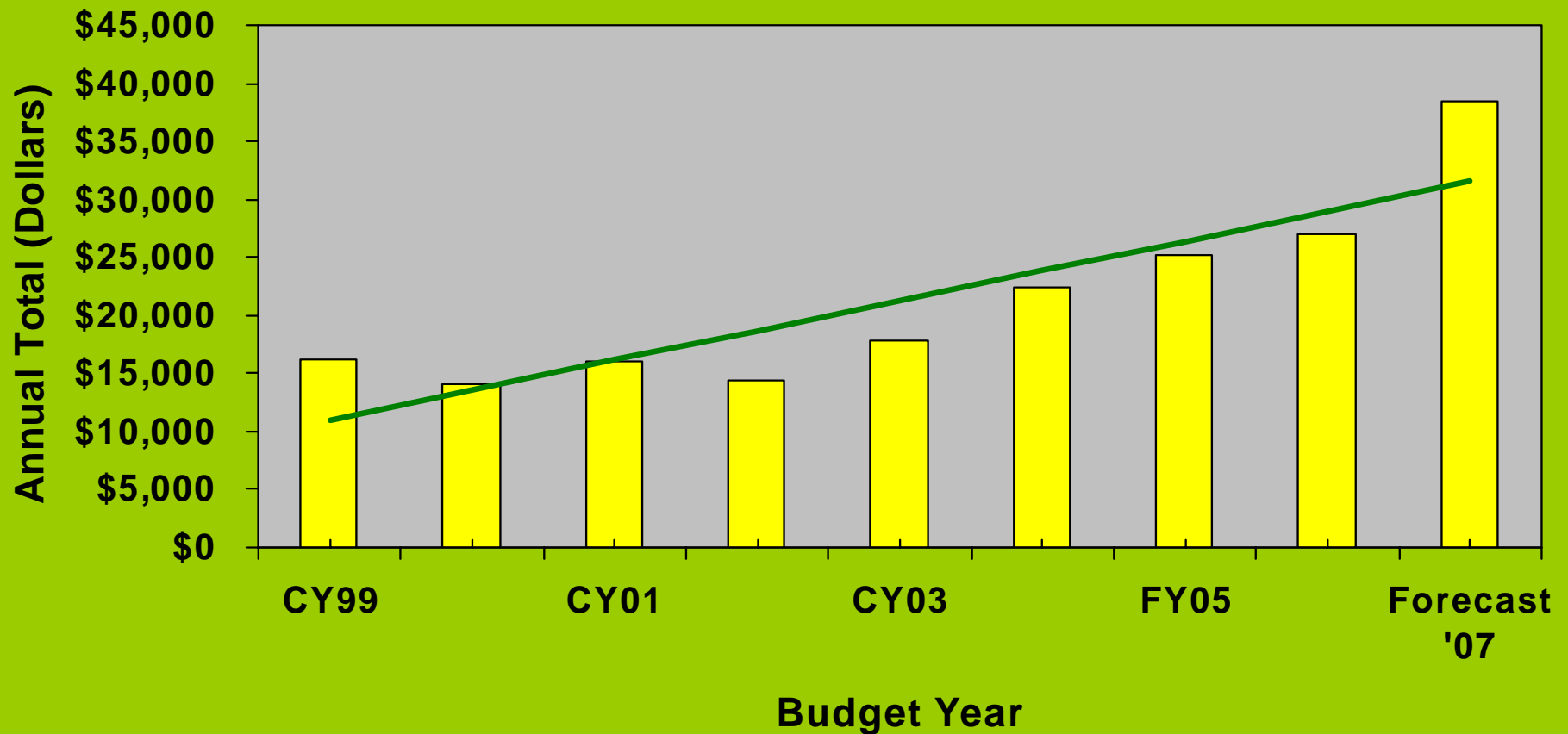
# Weekly Offertory CY99 – FY07



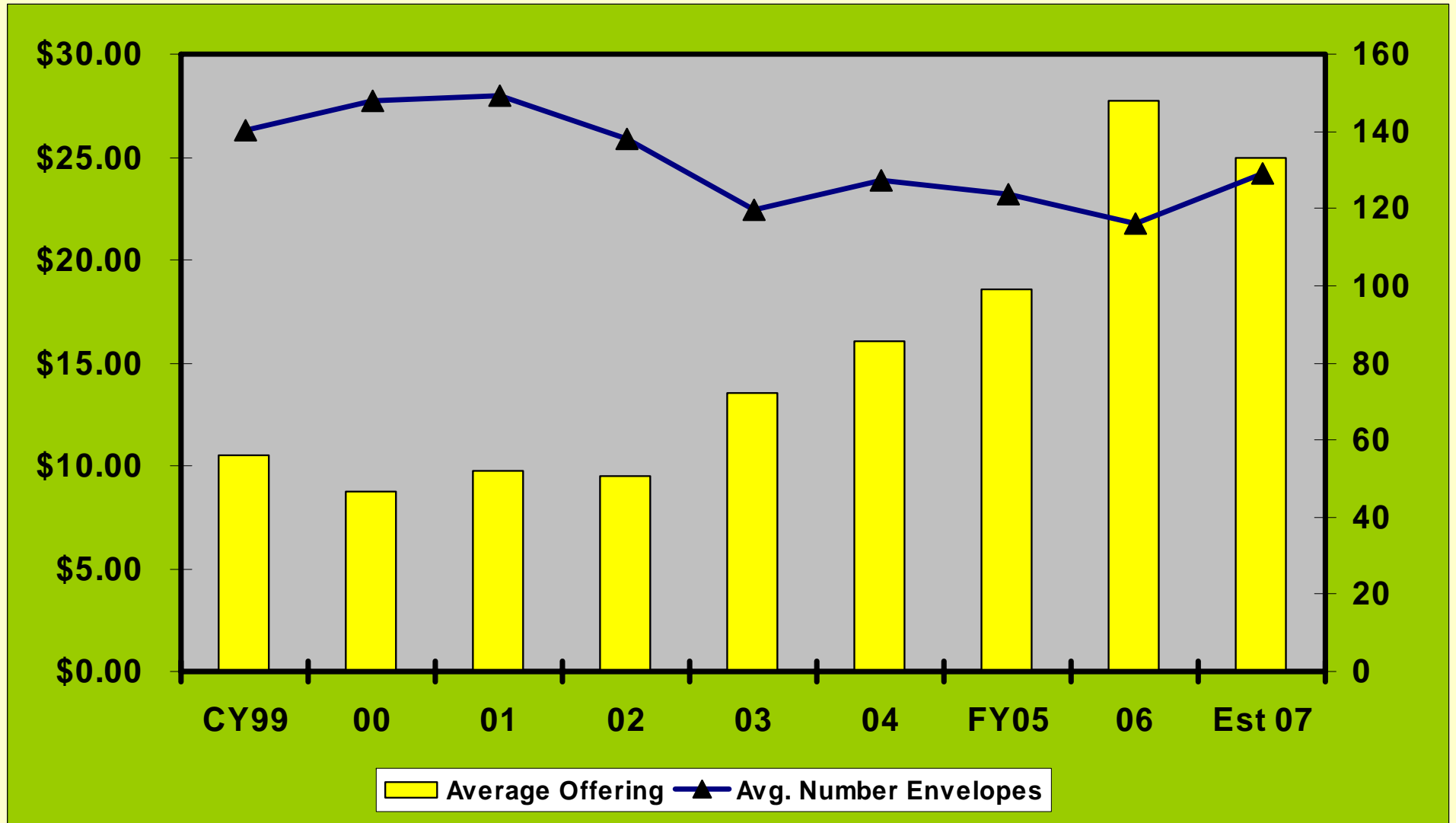
# Average Weekly Offering, CY99 – FY07



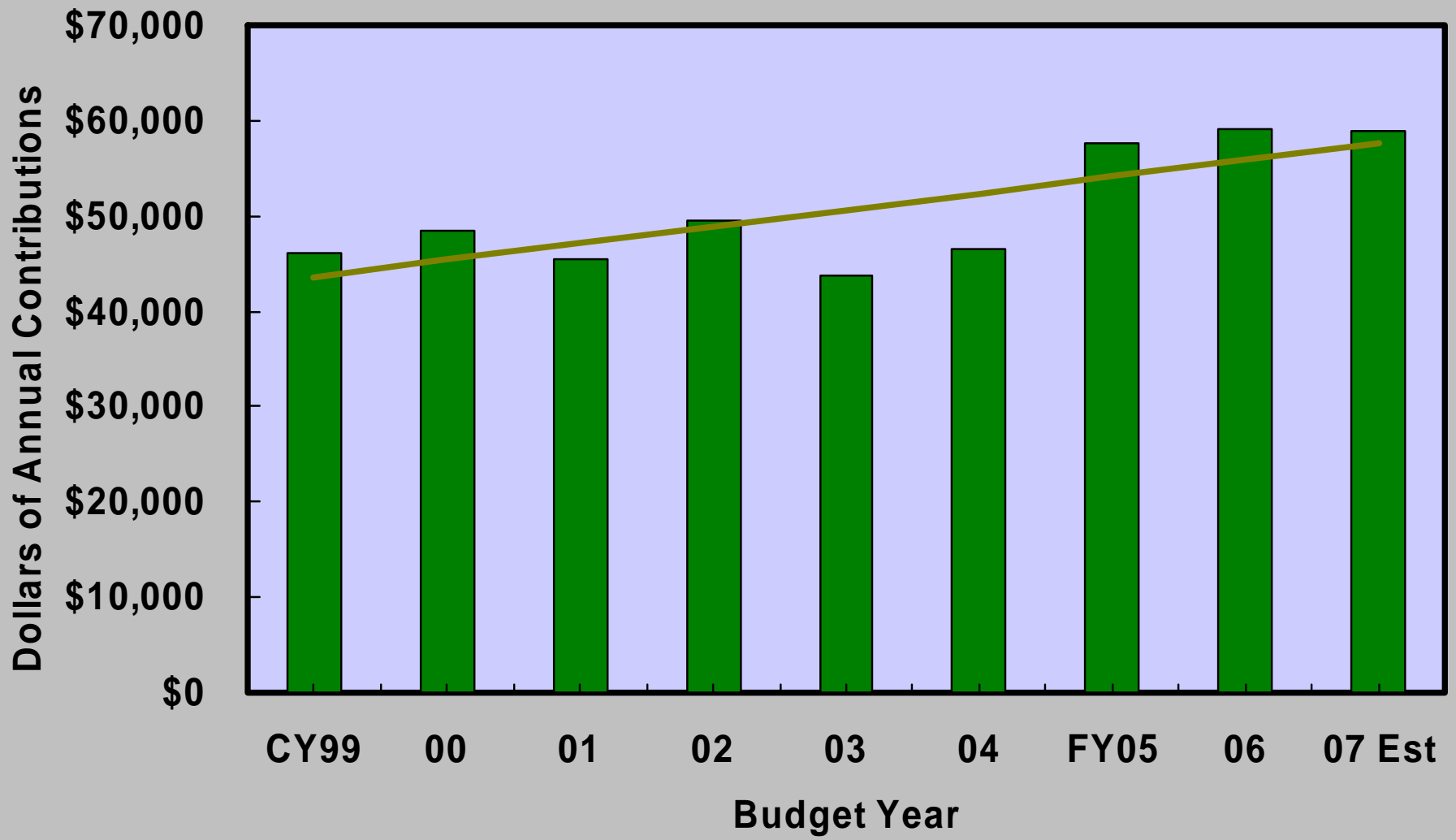
# Monthly Offertory CY99 – FY07



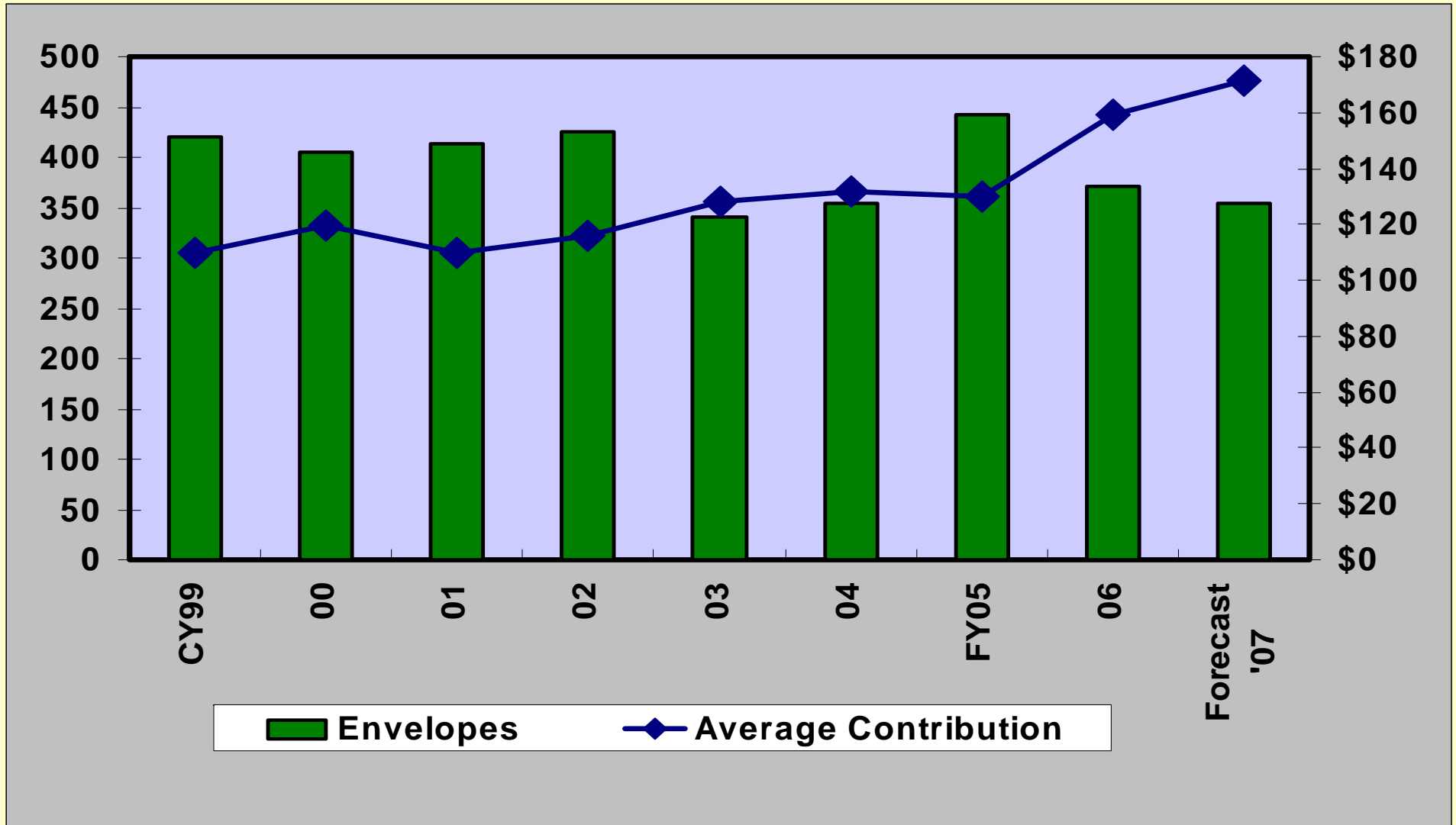
# Average Monthly Offertory Contribution, CY99 – FY07



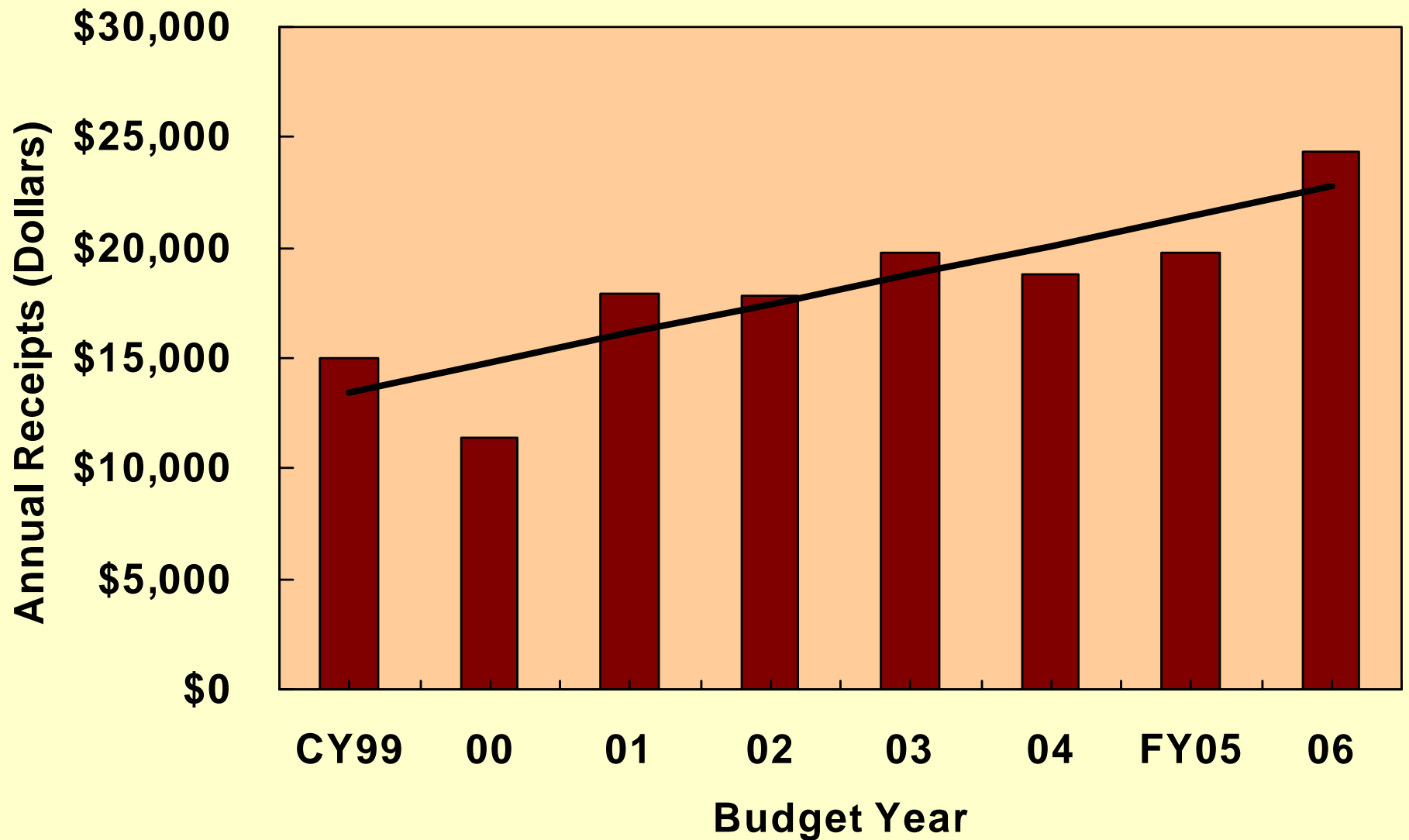
# Grand Annual Collection, CY99 – FY07



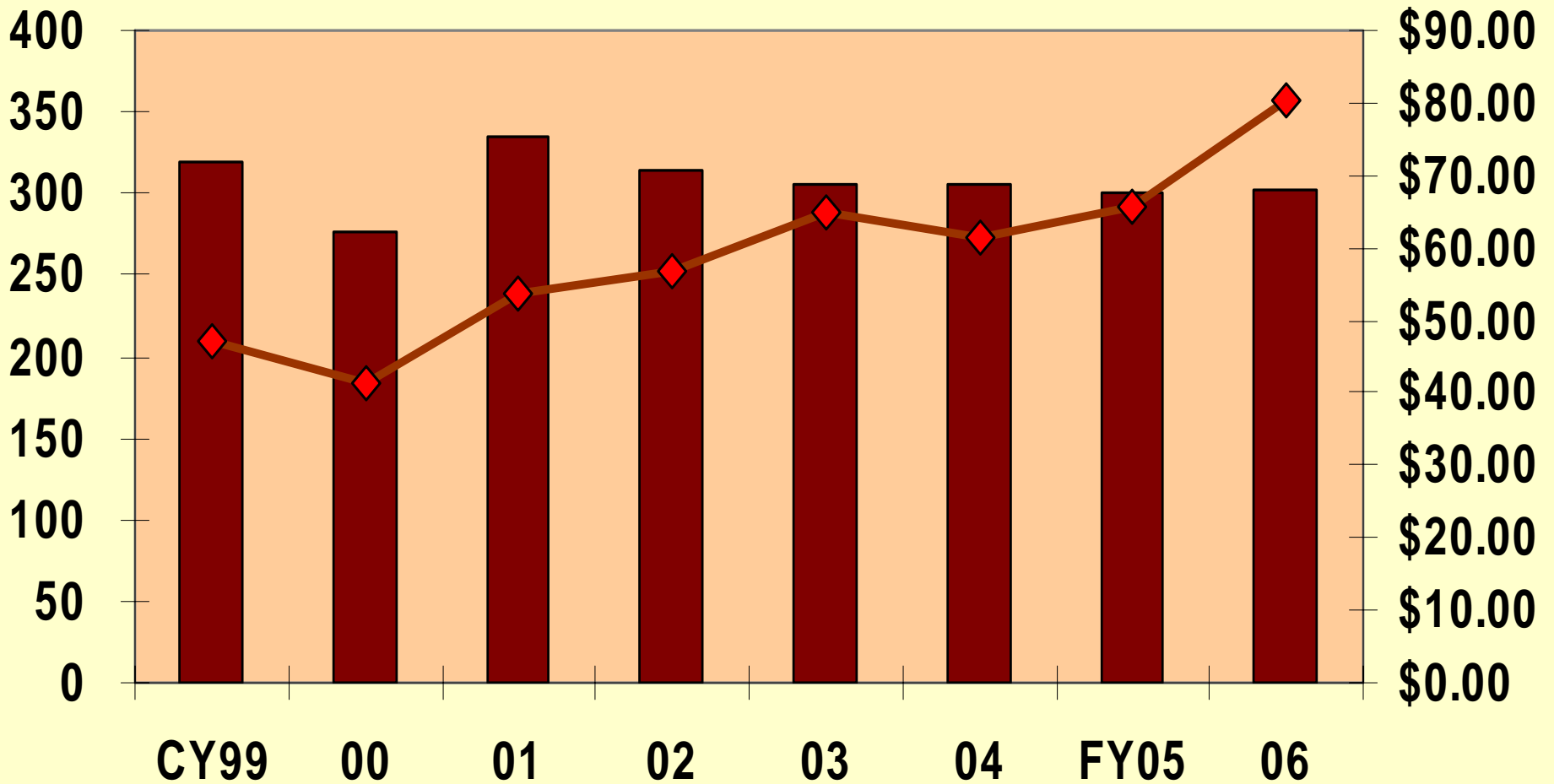
# Grand Annual Contribution Rates, CY99 – Projected FY07



# Annual Fuel Collection, CY99 – FY06

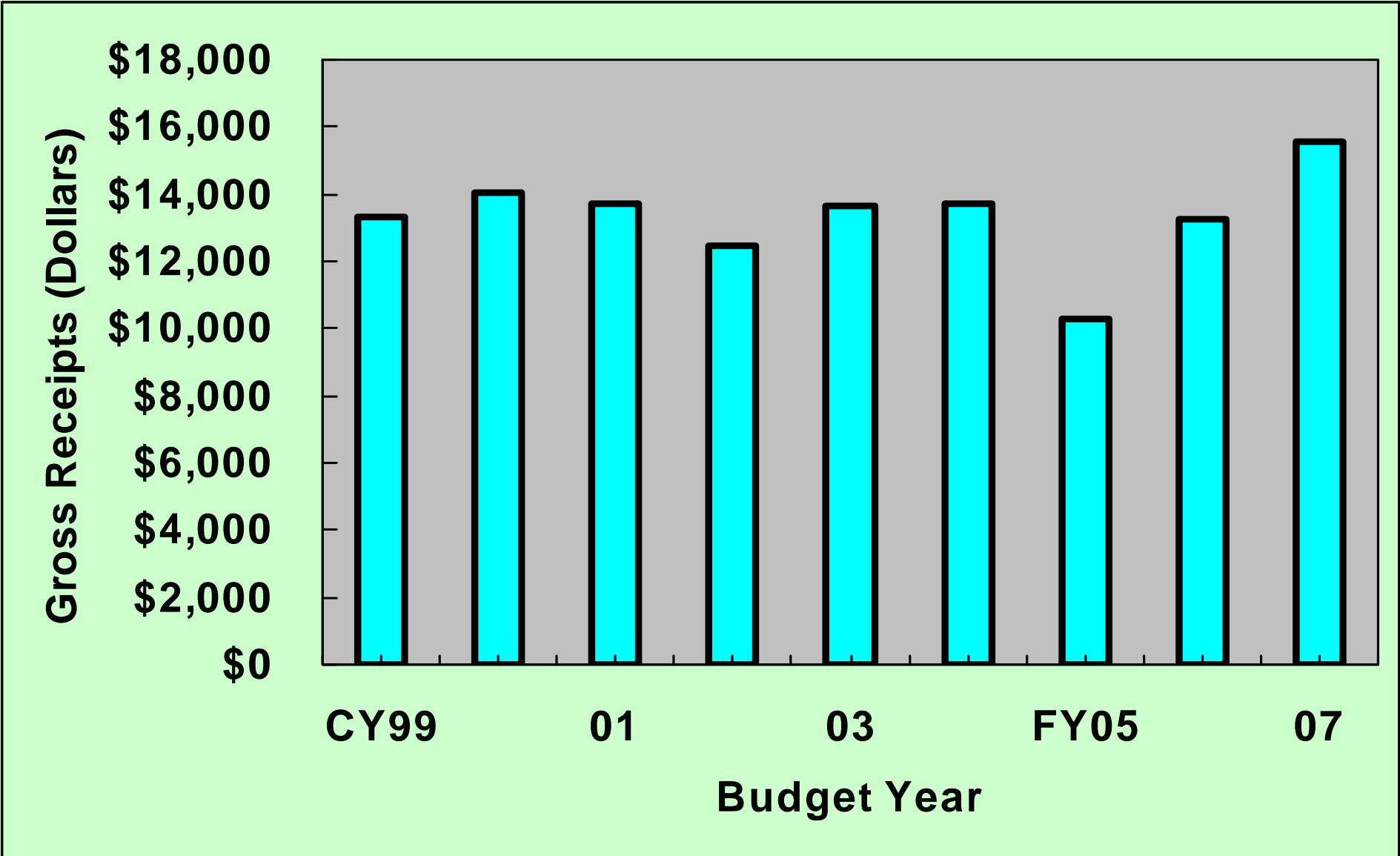


# Annual Fuel Collection, CY99 - FY06



**Envelopes**      **Avg Contrib**

# Bazaar Receipts, CY99 – FY07



# Financial Challenge

- **At the rate our “core contributors” have been supporting our operating costs, we’ve been running deficits of \$52K-\$65K (last 2 yrs)**
- **We need to get more families to participate in giving. Those who use the envelope system for systematic contributions to our parish family’s budget currently are carrying a disproportionate share of the load.**
- **We need to reach especially to those whom we don’t see except for during holiday seasons, perhaps beginning with those whose children are in CCD but who are not using the envelope system.**

# Financial Challenge (cont'd)

- **We need to “reach” those families who seem to continue to make a \$1.00/week cash offering just as they did years ago**
- **The Pastoral Council is thinking about sending envelopes to all parishioners, with a special outreach message, but first we need to get our membership database updated and current.**
- **Father John will now offer a summation**

# Summary of Our Challenges

- We need more of our members actively engaged, both spiritually and financially, in parish life
- We need to bridge our operating budget deficits
- We need to address our short-term capital needs sensibly, preserving our infrastructure
- We need to begin addressing our long-term goals – both in spiritual development and capital campaigns

# Thank You

- Parish Pastoral Council: Father John Kiley (Chair); Jack Beagan; Richard Best; Lou DeGeorge; John Hickey; Laura Hoffman; Bob Kiesling; Vince Kimball; Dave LeBel; Anne Page; David Pauley (Vice Chair); Dorothy Pojasek; Jane Tarr; Jeanne Vlahos; Nancy Salah & Elisa St. Clair (ex officio)
- Parish Finance Committee: George Howe (Chair); Richard Best; John Gahan; Eamon McDonnell; Joseph Rosenberger; Brendan Whooley; Father John Kiley (ex officio)
- **It's time for Q & A**